

**TOWN CLERK**  
Miss S Richards, CILCA

**DISS TOWN COUNCIL**  
Council Offices, 11-12 Market Hill,  
Diss, Norfolk, IP22 4JZ.

Telephone/Fax: (01379) 643848  
Email: [towncouncil@diss.gov.uk](mailto:towncouncil@diss.gov.uk)

Please ask for: Sarah Richards  
Our ref: PL 18.03.20  
Date: 12.03.20

## **ALL MEMBERS OF THE PLANNING COMMITTEE**

Dear Members of the Public and Press,

You are cordially invited to attend a meeting of **Infrastructure Committee** to be held in the **Council Chamber** at **Diss Corn Hall** on **Wednesday 18<sup>th</sup> March 2020** at **6.15pm** to consider the business detailed below.



Town Clerk

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## **AGENDA**

1. **Apologies**  
To receive and consider apologies for absence.
2. **Nomination of Substitute Representatives**  
To note nominated substitute representatives attending in place of those who have sent their apologies.
3. **Declarations of Interest and Requests for Dispensations**  
To note any declarations of members' pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda, to note any dispensations granted in respect of business to be discussed and to consider any requests for dispensations.
4. **Minutes**  
To confirm as a true record, the minutes of the Executive Committee held on 8<sup>th</sup> January 2020. (copy herewith).
5. **Public Participation**  
To consider a resolution under Standing Orders 3d to 3h to suspend the meeting to receive reports from the County and District Councillors, on behalf of the Police, and to hear comments from members of the public on items to be discussed on the agenda. (*Members of the public are entitled to speak for a maximum of three minutes*).
6. **Items of URGENT business**  
To discuss any item(s) of business which the Town Clerk has previously been informed at least 24 hours before the meeting and decides should be considered as a matter of urgency (*Councillors are reminded that no resolutions can be made under this agenda item*).

## 7. New Planning Applications and Development Control Matters

To receive and comment on planning applications and other development control matters.

App. No	Type	Applicant	Address	Proposal	Response
2020/0478	Full Planning Permission	EACH Retirement Housing Ltd	Land North of Nelson Road, Diss	Demolition of existing bungalow and erection of an extra care building containing 77 apartments and communal facilities	
2020/0304	Full Planning Permission	Mr Owen Atkinson	94 Denmark Street, Diss, IP22 4LF	Erection of self-contained annexe, including landscaping	

## 8. Date of Next Meeting

To note that Planning meetings will precede scheduled committee dates at 6pm should applications require committee consideration.

COMMITTEE MEMBERSHIP:	FOR INFORMATION:
<b>Councillors:</b>	Town Clerk
S. Browne (ex-officio)	Deputy Town Clerk
M. Gingell	
J. Mason	
D. Poulter	<b>Councillors:</b>
J. Robertson	D. Collins
S. Olander (ex-officio)	N. Howard
E. Taylor (Chair)	S. Kiddie
	A. Kitchen
	J. Welch

## NOTES

1 - Council has a statutory legal duty under the Localism Act 2011 s2 and has adopted a code dealing with the conduct that is expected of members in order to promote high standards of conduct as required by the Act. Members' disclosable pecuniary interests are kept on a register available to view on the Council's website. Allegations about the conduct of a councillor may be made to the district council's monitoring officer. Diss Town Council has also adopted a dispensation policy.

The reports and enclosures referred to in this agenda are supplied to councillors only. They are available (unless marked confidential) for public inspection at the Council Offices during normal opening hours or on our website at [www.diss.gov.uk/your-council/our-committees/](http://www.diss.gov.uk/your-council/our-committees/)

Please note that the Council Chamber is currently on the first floor of the Corn Hall. Anyone wishing to attend the meeting who will require access to the lift should contact the Deputy / Town Clerk prior to the start of the meeting.

	Diss Express
	Diss Mercury

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# DISS TOWN COUNCIL MINUTES DRAFT

Minutes of the meeting of the Planning Sub-Committee held in the Marriage Room at the Town Council Offices on Wednesday 8<sup>th</sup> January 2020 at 6.30pm.

Present: Councillors S. Browne  
M. Gingell  
J. Robertson  
E. Taylor (Chair)  
J. Mason  
D. Poulter  
J. Welch

In attendance: Sarah Richards (Town Clerk)

**PL0120/01 APOLOGIES**

Apologies were received and accepted from Councillor Olander.

**PL0120/02 NOMINATION OF SUBSTITUTE REPRESENTATIVES**

Councillor Welch substituted for Councillor Olander.

**PL0120/03 DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS**

There were none.

**PL0120/04 MINUTES OF THE LAST MEETING**

It was

RESOLVED: that the minutes of the meeting of the Planning Sub-Committee held on 11<sup>th</sup> December were a true record and were duly signed by the Chairman.

**PL0120/05 PUBLIC PARTICIPATION**

There were no members of the public present.

**PL0120/06 ITEMS OF URGENT BUSINESS**

There were none.

**PL0120/07 NEW PLANNING APPLICATIONS AND DEVELOPMENT CONTROL MATTERS**

Members received and commented on planning applications and other development control matters.

The applicant is proposing to move the wall in from the pavement by around 0.5 metre and reduce its height by the same in the middle stretch and by 1.5 metres at the entrance. There was discussion around the primary benefit of the proposed lower wall to improve egress from the site given the neighbouring Park.

It was noted that the condition on the original application for this site required that the wall was rebuilt as per the original historic specification.

App. No./ Type	Applicant/ Address	Proposal	Recommendation
2019/2467	Mr H Bowden, The Nunnery, 14 Denmark Street, Diss, IP22 4LE	Replacement and rebuilding of existing wall	<b>RECOMMEND APPROVAL</b> This application appears to be acceptable and is suitable for decision by Officers under delegated powers.

There was a request for information regarding South Norfolk Council's planning decisions in relation to the Town Council's recommendations.

**(Action: Clerk; by next meeting)**

**PL0120/08 DATE OF NEXT MEETING**

Members noted that Planning meetings will precede scheduled meeting dates, should applications require committee consideration.

Meeting closed at 6.45pm.

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Councillor E. Taylor  
COMMITTEE CHAIRMAN