

DISS TOWN COUNCIL

MINUTES

Minutes of the meeting of the Diss Christmas Lights Switch-On sub-committee held in the Diss Youth & Community Centre on 18th November 2019 at 17.30pm.

Present: Suzanne Kayne
Andrew Rackham
Robert Ludkin

CL1019/01 **APOLOGIES**

Apologies were received and accepted from Lee Rackham, Sonia Browne (ex-officio), Beth Dewhurst and Emma Cross.

CL1019/02 **MINUTES**

It was

RESOLVED: That the Minutes of the Christmas Lights Switch-On sub-committee held on 30th October were a true record and were duly signed by the Chairman.

CL1019/03 **DECLARATIONS OF INTEREST**

There were None.

CL1019/04 **PUBLIC PARTICIPATION**

Chris Moyse representing Park Radio.

CL1019/05 **ITEMS OF URGENT BUSINESS**

There were none.

CL1019/06 **STALLS**

Stalls and fees were discussed by committee. As per previous minutes pitch fees price structure and site Plan.

CL1019/07 **ENTERTAINMENT**

Members discussed entertainment for the event including running times of acts and procession times.

CL1019/08 **COMMITTEE MEMBER RESPONSIBILITIES**

Members discussed their responsibilities and tasks to be undertaken on the day.

CL1019/09 **BUDGET**

Members reviewed and agreed the budget.

CL1019/10 **MEMBER UPDATES**

There were none.

CL1019/11 **DATES OF FUTURE MEETINGS**

To arrange another meeting after the event to discuss any issues found after the event and to arrange the first meeting of 2020

Meeting closed at 7.15pm.

SUB-COMMITTEE CHAIRMAN

Suzanne Kayne