



Report to:	Full Council
Date of Meeting:	11 <sup>th</sup> December 2019
Authorship:	Town Clerk / Responsible Finance Officer (RFO)
Subject:	Budget Setting Report 4

### Introduction

1. At the Executive meeting on 4<sup>th</sup> December, members considered recommendations from the Budget Action Group regarding the 2020/21 budget (report reference 26/1920 referred).
2. Members resolved to recommend the following to Full Council:
  - a) A 0% increase in the staffing budget for 2020/21.
  - b) An allocation to cover the potential cost of replacing a member of the maintenance team from Earmarked Reserves.
  - c) An increase in hire fees of 2% for the Cemetery Bungalow, Sports Ground, Allotments & Mere.
  - d) To maintain a grant allocation of £20k in the 2020/21 budget.
  - e) The re-profile of the current allocation of councillors' allowances including the Town Mayor to reflect the additional responsibilities of the four committee Chairs, the Council Leader and the Town Mayor.
  - f) Consideration of a budget publicity plan.
3. It was also agreed that recommendation 3 in the report regarding an allocation from Earmarked Reserves DYCC to allow for ground floor improvements would be considered at a future meeting once further information is available regarding benefits of the work for existing and potential hirers.
4. Finally, it was agreed that Councillor Poulter would meet with the RFO to confirm that sufficient allocations are proposed for planned projects across the current budget and Earmarked Reserves.
5. This is the penultimate Full Council meeting prior to the budget setting meeting on 8<sup>th</sup> January.

### Community Grant Scheme

6. It was agreed to retain the grant allocation of £20k in the 2020/21 financial year. It was noted that this is 3% of overall expenditure and that it should be granted to organisations who demonstrate that they are helping to achieve the Council's goals.
7. Councillor Gingell is reviewing the grant scheme process and will present his recommendations to a future meeting.
8. The Executive committee discussed apportioning the current Corn Hall grant to its existing Corn Hall maintenance budget and reviewing the Council's responsibilities as owner of the building prior to discussing this with the Corn Hall and £6,500 has been added to the Corn Hall maintenance (Appendix A).

## Expenditure & Income

9. Overall forecast expenditure for 2020/21 is £650k. This is an increase of £7k on the current year's budget and £52k on actual expenditure, which includes committed expenditure to date.
10. Forecast overall income for 2020/21 is £115k. This is an increase of £20k on the current year's budget, which accounts for income not previously budgeted for e.g. Carnival and the increase in usage of sites particularly the Cemetery and DYCC. An increase of 2% (less than the average of CPI and RPI) in hire fees has been attributed to the Cemetery Bungalow, Sports Ground, Allotments & Mere. The Council Offices, Cemetery, Markets, Park & DYCC will see no increase.

## Earmarked Reserves

11. The Earmarked Reserves (EMR) data is not currently automated in the account's software. This means that the EMR list must be manually updated to forecast EMR expenditure and balances. This will be much easier when budgeting for 2021/22.
12. The EMR funds currently totals £341k as at end of November 2019 (Appendix B). Of this approx. £38k is planned EMR expenditure in the current year (van, DYCC staircase, tree management, ride-on mower), which leaves £303k.
13. During 2020/21, it is planned to spend approx. £22k of EMR on high priority projects (second van & replacement maintenance team member), which leaves £281k remaining in EMR at the end of next year. This would decrease to £233k if the medium priority projects were also undertaken.

## Publicity

14. It was agreed that the following information would be disseminated to the public via the Council's website & linked via social media streams. The aim is to provide the electorate with clear information on the budget setting process and explain how the Town Council's element of the Council Tax (10%) is made up.
  - a) A short article on the budget setting process has been included in our monthly column (Diss Express), which will be issued on 6<sup>th</sup> December.
  - b) Re-use of the responsibilities graphic for the three different tiers of local government (Town Council, South Norfolk District Council & Norfolk County Council)
  - c) An illustration of how the Town Council's element of the Council Tax is made up including a percentage for core and project costs (See Appendix C for a copy of the current year's flier, which was distributed to Diss householders).

## Precept

15. The actual tax base projections have been circulated by South Norfolk Council and it is higher than expected at 2,765. This compares to an estimation based on this and last year's tax base of 2729, which has reduced the estimated Band D precept slightly.
16. The RFO has calculated that in order to keep the precept at the same as the current year of £202.73 per Band D householder, the contingency would need to be 3.85% as per the table below:

TOTAL Inc	114,693	<i>Budget</i>	<i>Contingency</i>
TOTAL Exp	675,241	650,205	25,036
			3.85%
TOTAL PRECEPT	560,548		
TAX BASE	2765		
Estimate Band D Precept	202.73		
Estimate Decrease %	0%		

17. A 5% contingency on the budget would result in a precept increase of £2.70 rising from £202.73 to £205.43 (1% increase).
18. A 10% contingency on the budget would result in a precept increase of £14.46 rising from £202.73 to £217.19 (7% increase).

#### Conclusion

19. The Clerk and RFO have worked hard on the budgeting process for 2020/21. Given the time restraints, it has not been possible to incorporate the EMR data for the detailed budget document given that this data is not yet automated in the account's software. It is available as previously in the summary budget report and the EMR data will be available during the next financial year on the Income and Expenditure reports, which should better inform the budgeting process for 2020/21.

#### Next Steps

20. 18<sup>th</sup> December - Infrastructure Committee to review its budget
21. 8<sup>th</sup> January - Full Council to undertake final review of budget and approve precept
22. By 19<sup>th</sup> January 2020 – deadline to return 2020/21 Precept to SNC
23. 29<sup>th</sup> April 2020 – 1<sup>st</sup> instalment of Council Tax Precept paid over to DTC
24. 30<sup>th</sup> September 2020 – 2<sup>nd</sup> instalment of CTP paid over to DTC.

#### **Recommendations**

To approve as recommended by the Executive Committee:

1. A 0% increase in the staffing budget for 2020/21
2. An allocation to cover the potential cost of replacing a member of the maintenance team from Earmarked Reserves.
3. An increase in hire fees of 2% for the Cemetery Bungalow, Sports Ground, Allotments & Mere.
4. The continuation of a £20k grant scheme allocation
5. The re-profile of the current allocation of councillors' allowances including the Town Mayor to reflect the additional responsibilities of the four committee Chairs, the Council Leader and the Town Mayor
6. Approval of the budget publicity plan as detailed
7. To consider a budget contingency of 3.85% for 2020/21, which would result in a 0% increase on the precept.

# Appendix A

	Last Year		Current Year				Next Year
	Budget 18-19	Actual 18-19	Budget 19-20	Actual YTD 19-20	Projected 19-20	Total 19-20	Budget 20-21
<b>Agency Services</b>							
Total Income	£ 2,861.00	£ 2,964.00	£ 2,964.00	£ 3,044.00	£ -	£ 3,044.00	£ 3,044.00
Expenditure	£ 700.00	£ 211.00	£ 700.00	£ 95.00	£ 212.00	£ 307.00	£ 400.00
Total Expenditure	£ 700.00	£ 211.00	£ 700.00	£ 95.00	£ 212.00	£ 307.00	£ 400.00
Income Less Expenditure	£ 2,161.00	£ 2,753.00	£ 2,264.00	£ 2,949.00	-£ 212.00	£ 2,737.00	£ 2,644.00
<b>Allotments</b>							
Total Income	£ 448.00	£ 439.00	£ 453.00	£ -	£ 453.00	£ 453.00	£ 462.00
Overhead Expenditure	£ 25.00	£ 25.00	£ 26.00	£ 25.00	£ -	£ 25.00	£ 26.00
Income Less Expenditure	£ 423.00	£ 414.00	£ 427.00	-£ 25.00	£ 453.00	£ 428.00	£ 436.00
<b>Amenities</b>							
Total Income	£ 4,791.00	£ 10,032.00	£ 5,012.00	-£ 1,166.00	£ 6,050.00	£ 4,884.00	£ 4,212.00
Overhead Expenditure	£ 46,703.00	£ 39,244.00	£ 51,895.00	£ 23,696.00	£ 24,943.00	£ 48,639.00	£ 60,654.00
Income Less Expenditure	-£ 41,912.00	-£ 29,212.00	-£ 46,883.00	-£ 24,862.00	-£ 18,893.00	-£ 43,755.00	-£ 56,442.00
<b>Mini Recycling Centre Adopter</b>							
Total Income	£ -	£ 450.00	£ -	£ -	£ 450.00	£ 450.00	£ -
Overhead Expenditure	£ -	£ 450.00	£ -	£ -	£ 450.00	£ 450.00	£ -
Income Less Expenditure	£ -	£ 450.00	£ -	£ -	£ 450.00	£ 450.00	£ -
<b>Bank Interest received/Bank Charges</b>							
Total Income	£ -	£ 1,488.00	£ -	£ 914.00	£ 1,418.00	£ 2,332.00	£ 1,000.00
Bank Charges	£ -	£ -	£ 500.00	£ 100.00	£ 100.00	£ 200.00	£ 300.00
Income Less Expenditure	£ -	£ 1,488.00	-£ 500.00	£ 814.00	£ 1,318.00	£ 2,132.00	£ 700.00
<b>Capital Expenditure</b>	£ 53,808.00	£ 53,807.00	£ 53,808.00	£ 29,083.00	£ 24,725.00	£ 53,808.00	£ 53,808.00
<b>Cemetery</b>							
Total Income	£ 10,550.00	£ 37,067.00	£ 24,000.00	£ 18,975.00	£ 20,475.00	£ 39,450.00	£ 30,000.00
Overhead Expenditure	£ 16,642.00	£ 20,130.00	£ 17,932.00	£ 12,652.00	£ 8,875.00	£ 21,527.00	£ 26,161.00
Income Less Expenditure	-£ 6,092.00	£ 16,937.00	£ 6,068.00	£ 6,323.00	£ 11,600.00	£ 17,923.00	£ 3,839.00
<b>General Equipment</b>							
Overhead Expenditure	£ 6,010.00	£ 6,474.00	£ 6,190.00	£ 1,275.00	£ 5,969.00	£ 7,244.00	£ 8,525.00
<b>Christmas Lights</b>							
Total Income	£ -	£ 50.00	£ -	£ -	£ 50.00	£ 50.00	£ 50.00
Overhead Expenditure	£ 16,072.00	£ 15,503.00	£ 16,073.00	£ 1,734.00	£ 13,523.85	£ 15,257.85	£ 16,073.00
Income Less Expenditure	-£ 16,072.00	-£ 15,453.00	-£ 16,073.00	-£ 1,734.00	-£ 13,473.85	-£ 15,207.85	-£ 16,023.00
<b>Corn Hall</b>							
Overhead Expenditure	£ 5,449.00	£ 4,082.00	£ 10,996.00	£ 3,221.00	£ 8,452.00	£ 11,673.00	£ 16,872.00
<b>Overheads</b>							
Total Income	£ 4,732.00	£ 6,519.00	£ 6,519.00	£ 9.00	£ 5,966.94	£ 5,975.94	£ 4,393.00
Overhead Expenditure	£ 16,980.00	£ 14,032.00	£ 18,827.00	£ 9,367.00	£ 5,712.00	£ 15,079.00	£ 17,636.00
Income Less Expenditure	-£ 12,248.00	-£ 7,513.00	-£ 12,308.00	-£ 9,358.00	£ 254.94	-£ 9,103.06	-£ 13,243.00
<b>Cemetery Bungalow</b>							
Total Income	£ 4,288.00	£ 4,288.00	£ 4,416.00	£ 2,208.00	£ 2,208.00	£ 4,416.00	£ 4,504.00
Overhead Expenditure	£ 700.00	£ 790.00	£ 760.00	£ -	£ 750.00	£ 750.00	£ 760.00
Income Less Expenditure	£ 3,588.00	£ 3,498.00	£ 3,656.00	£ 2,208.00	£ 1,458.00	£ 3,666.00	£ 3,744.00
<b>Other Council Properties</b>							
Health & Safety	£ 3,570.00	£ 1,252.00	£ 3,382.00	£ 458.00	£ 720.00	£ 1,178.00	£ 2,000.00
PK Toilet Servicing	£ 2,100.00	£ 1,603.00	£ 4,793.00	£ 1,744.00	£ 500.00	£ 2,244.00	£ 2,500.00
Pk Toilet Insurance	£ 121.00	£ 120.00	£ 124.00	£ 120.00	£ -	£ 120.00	£ 124.00

	Last Year		Current Year				Next Year
	Budget 18-19	Actual 18-19	Budget 19-20	Actual YTD 19-20	Projected 19-20	Total 19-20	Budget 20-21
PK Toilet Electricity	£ 354.00	£ 1,099.00	£ 1,009.00	£ 490.00	£ 600.00	£ 1,090.00	£ 1,090.00
PK Toilet B Rates	£ 2,639.00	£ 2,640.00	£ 2,719.00	£ 2,701.00	£ -	£ 2,701.00	£ 2,719.00
Pk Toilet Water Rates	£ 1,400.00	£ 1,669.00	£ 1,174.00	£ 407.00	£ 1,400.00	£ 1,807.00	£ 1,810.00
Mere's Mouth Toilet	£ -	£ -	£ 4,500.00	£ -	£ -	£ -	£ 4,500.00
Staff Uniforms/Replacements	£ 600.00	£ -	£ 600.00	£ -	£ -	£ -	£ 600.00
Streetlights	£ -	£ -	£ -	£ -	£ -	£ -	£ -
<b>Total Expense</b>	<b>£ 10,784.00</b>	<b>£ 8,383.00</b>	<b>£ 18,301.00</b>	<b>£ 5,920.00</b>	<b>£ 3,220.00</b>	<b>£ 9,140.00</b>	<b>£ 15,343.00</b>
<b>Diss Youth &amp; Community Centre</b>						£ -	
Total Income	£ 18,835.00	£ 25,879.00	£ 19,565.00	£ 11,559.00	£ 15,700.00	£ 27,259.00	£ 21,807.00
Overhead Expenditure	£ 20,444.00	£ 19,995.00	£ 23,565.00	£ 14,176.00	£ 8,125.00	£ 22,301.00	£ 24,182.00
Income Less Expenditure	£ 1,609.00	£ 5,884.00	£ 4,000.00	£ 2,617.00	£ 7,575.00	£ 4,958.00	£ 2,375.00
						£ -	
<b>Grants</b>						£ -	
Overhead Expenditure	£ 20,000.00	£ 20,000.00	£ 20,000.00	£ 19,100.00	£ 800.00	£ 19,900.00	£ 20,000.00
						£ -	
<b>Parish Partnership Bid</b>						£ -	
Overhead Expenditure	£ -	£ -	£ 8,500.00	£ -	£ -	£ -	£ -
						£ -	
<b>Market</b>						£ -	
Total Income	£ 19,274.00	£ 24,395.00	£ 22,776.00	£ 14,271.00	£ 10,970.00	£ 25,241.00	£ 25,191.00
Overhead Expenditure	£ 2,763.00	£ 2,965.00	£ 2,832.00	£ 2,869.00	£ 172.00	£ 3,041.00	£ 3,063.00
Income Less Expenditure	£ 16,511.00	£ 21,430.00	£ 19,944.00	£ 11,402.00	£ 10,798.00	£ 22,200.00	£ 22,128.00
						£ -	
<b>Promotion</b>						£ -	
Overhead Expenditure	£ 2,000.00	£ 1,826.00	£ 2,475.00	£ 384.00	£ 1,261.00	£ 1,645.00	£ 1,800.00
						£ -	
<b>SNC Grant</b>						£ -	
Total Income (SNC Grant)	£ 10,713.00	£ 10,713.00	£ -	£ -	£ -	£ -	£ -
	£ 10,713.00	£ 10,713.00	£ -	£ -	£ -	£ -	£ -
						£ -	
<b>General Expenditure</b>	<b>£ 34,947.00</b>	<b>£ 33,591.00</b>	<b>£ 36,906.00</b>	<b>£ 16,639.00</b>	<b>£ 13,536.50</b>	<b>£ 30,175.50</b>	<b>£ 35,116.00</b>
						£ -	
<b>Sports Ground</b>						£ -	
Total Income	£ 8,766.00	£ 8,418.00	£ 8,530.00	£ 2,954.00	£ 5,600.00	£ 8,554.00	£ 8,725.00
Overhead Expenditure	£ 15,359.00	£ 13,000.00	£ 16,161.00	£ 8,854.00	£ 4,042.00	£ 12,896.00	£ 14,688.00
Income Less Expenditure	£ 6,593.00	£ 4,582.00	£ 7,631.00	£ 5,900.00	£ 1,558.00	£ 4,342.00	£ 5,963.00
						£ -	
<b>Events</b>						£ -	
Overhead Expenditure	£ 1,000.00	£ 960.00	£ 3,569.00	£ 1,396.00	£ 470.00	£ 1,866.00	£ 1,900.00
						£ -	
<b>Christmas Switch on Event</b>						£ -	
Total Income	£ -	£ 720.00	£ -	£ 1,153.00	£ 429.00	£ 1,582.00	£ 500.00
Overhead Expenditure	£ 500.00	£ 1,220.00	£ 1,250.00	£ 71.00	£ 970.00	£ 1,041.00	£ 1,250.00
Income Less Expenditure	£ 500.00	£ 500.00	£ 1,250.00	£ 1,082.00	£ 541.00	£ 541.00	£ 750.00
						£ -	
<b>Carnival</b>						£ -	
Total Income	£ -	£ 5,759.00	£ -	£ 12,852.00	£ -	£ 12,852.00	£ 9,305.00
Overhead Expenditure	£ 2,000.00	£ 7,759.00	£ 1,250.00	£ 9,103.00	£ -	£ 9,103.00	£ 1,250.00
Income Less Expenditure	£ 2,000.00	£ 2,000.00	£ 1,250.00	£ 3,749.00	£ -	£ 3,749.00	£ 8,055.00
						£ -	
<b>Wages</b>						£ -	
Recharged	£ -	£ 3,400.00	£ -	£ 3,486.00	£ 2,329.66	£ 5,815.66	£ -
Wages Admin	£ 162,672.00	£ 159,502.00	£ 160,125.00	£ 71,207.00	£ 71,643.19	£ 142,850.19	£ 178,949.00
Wages Maint	£ 149,472.00	£ 141,552.00	£ 155,659.00	£ 67,260.00	£ 64,922.04	£ 132,182.04	£ 136,524.00
Income Less Expenditure	£ 312,144.00	£ 297,654.00	£ 315,784.00	£ 134,981.00	£ 134,235.57	£ 269,216.57	£ 315,473.00
						£ -	
<b>Annual Town Meeting</b>	<b>£ -</b>	<b>£ -</b>	<b>£ 420.00</b>	<b>£ 73.00</b>	<b>£ 350.00</b>	<b>£ 423.00</b>	<b>£ 425.00</b>
						£ -	
<b>Town Mayors Charity</b>	<b>£ -</b>	<b>£ 1,800.00</b>	<b>£ -</b>	<b>£ 390.00</b>	<b>£ 1,650.00</b>	<b>£ 2,040.00</b>	<b>£ 1,500.00</b>
<b>CIL Income</b>	<b>£ -</b>	<b>£ 32,749.00</b>	<b>£ -</b>	<b>£ 66,762.00</b>	<b>£ 1,162.00</b>	<b>£ 67,924.00</b>	<b>£ -</b>

	Last Year		Current Year				Next Year
	Budget 18-19	Actual 18-19	Budget 19-20	Actual YTD 19-20	Projected 19-20	Total 19-20	Budget 20-21
<b>Sec 106 Income</b>	£ -	£ 4,672.00	£ -	-£ 1,000.00	£ 1,000.00	£ -	£ -
<b>Sec 106 Expenditure</b>	£ -	£ 4,672.00	£ -	£ -	£ -	£ -	£ -
	£ -	£ 34,549.00	£ -	£ 66,152.00	£ 3,812.00	£ 69,964.00	£ 1,500.00
<b>Streetlighting Income</b>	£ -	£ 32,749.00	£ -	£ 297,300.00	£ -	£ 297,300.00	£ -
<b>Streetlighting Expenditure</b>	£ -	£ -	£ 14,500.00	£ 1,350.00	£ 12,370.00	£ 13,720.00	£ 14,500.00
	£ -	£ 32,749.00	-£ 14,500.00	£ 295,950.00	-£ 12,370.00	£ 283,580.00	-£ 14,500.00
<b>HTP Grants Income</b>	£ -	£ 193,212.00	£ -	£ -	£ -	£ -	£ -
<b>HTP Expenditure</b>	£ -	£ 70,558.00	£ -	£ 5,122.00	£ -	£ 5,122.00	£ -
	£ -	£ 122,654.00	£ -	-£ 5,122.00	£ -	-£ 5,122.00	£ -
<b>Ear Marked Reserves Expenditure</b>	£ -	£ 41,359.00	£ -	£ 17,822.00	£ 73,023.00	£ 90,845.00	
<b>Total Income</b>	<b>£ 85,258.00</b>	<b>£ 407,763.00</b>	<b>£ 94,235.00</b>	<b>£ 433,711.00</b>	<b>£ 75,911.60</b>	<b>£ 509,622.60</b>	<b>£ 114,693.00</b>
<b>Total Expenditure</b>	<b>£ 585,030.00</b>	<b>£ 681,640.00</b>	<b>£ 643,220.00</b>	<b>£ 322,594.00</b>	<b>£ 348,166.58</b>	<b>£ 670,760.58</b>	<b>£ 675,241.45</b>
Precept	£ 499,772.00		£ 548,985.00				£ 560,548.45
<b>Tax Base</b> (in 17-18 2669)	2683		2708				2765
	£ 186.27		£ 202.73				£ 202.73
Estimated Increase in Band D Equivalent							£ 0.00
<b>N.B. Streetlighting</b> Capital Transfer	£ 297,300.00						

**DTC Income - detailed**

Description	Code	2019-2020										Notes 20-21
		18-19 Budget	18-19 Actual	Notes 18-19	19-20 Budget	Until 30th Sept	Until 31st March	Total Projected	Under/over spend	20-21 Budget	Variation	
<b>Executive</b>												
Precept	1076	499,772	499,772		no budget	0	548,985	0	548,985	548,985	0	0
SNC Grant	1080	10,713	10,713		no budget	0	0	0	0	0	0	0
Interest Received	1090	0	1,488		no budget	0	914	1,418	2,332	2,332	1,000	1,000
Christmas Lights	1230	0	50		no budget	0	0	50	50	50	50	50
Christmas Switch On Income	1235	0	720		no budget	0	1,153	429	1,582	1,582	500	500
Rechargeable Exp. Refunded	1280	0	2,688		no budget	0	3,486	1,261	4,747	4,747	0	0
Rechargeable Wages. Refunded	1281	0	712		no budget	0	0	1,069	1,069	1,069	0	0
Carnival Income	1435	0	5,759		no budget	0	12,852	0	12,852	12,852	9,305	9,305
Town Mayor's Charity	1440	0	1,800		no budget	0	390	1,650	2,040	2,040	1,500	1,500
Sec 106	1465	0	4,672		no budget	0	-1,000	1,000	0	0	0	0
<b>sub-total</b>		<b>510,485</b>	<b>528,374</b>	<b>0</b>		<b>0</b>	<b>566,780</b>	<b>6,877</b>	<b>573,657</b>	<b>573,657</b>	<b>12,355</b>	<b>12,355</b>
<b>Facilities</b>												
Agency	1000	2,861	2,964		103%	2,964	3,044	0	3,044	80	3,044	80
Allotment Rent	1120	448	439		0%	453	0	453	453	0	462	9
Amenities Income	1140	4,191	9,127		-33%	4,212	-1,386	6,000	4,614	402	4,212	0
Duck Pellet	1145	600	905		28%	800	220	50	270	-530	0	-800
Mini Recycling Adopter Payment	1150	0	450		no budget	0	0	450	450	450	0	0
Cemetery Interment/chapel fees	1180	8,500	19,258		76%	18,000	13,698	8,800	22,498	4,498	20,000	2,000
Cemetery Memorial fees	1185	2,050	9,249		59%	6,000	3,517	6,675	10,192	4,192	10,000	4,000
Cemetery Gravedigging Fees	1190	0	8,560		no budget	0	1,760	5,000	6,760	6,760	0	0
Office Rent/Service Charge	1240	4,732	6,519		0%	6,519	0	5,967	5,967	-552	4,393	-2,126
Cemetery Bungalow Rent	1250	4,288	4,288		50%	4,416	2,208	2,208	4,416	0	4,504	88
DYCC Hire fees	1260	18,835	25,879		59%	19,565	11,559	15,700	27,259	7,694	21,807	2,242
Photocopying Income	1285	0	15		no budget	0	9	0	9	9	0	0
HTP Grants Received	1305	0	193,212		no budget	0	0	0	0	0	0	0
Market Stallage	1320	19,274	23,937		62%	22,776	14,221	10,970	25,191	2,415	25,191	2,415
Farmers Market Stallage	1325	0	458		no budget	0	50	0	50	50	0	0
SPG Hire fees	1400	8,766	8,418		35%	8,530	2,954	5,600	8,554	24	8,725	195
<b>sub-total</b>		<b>74,545</b>	<b>313,678</b>	<b>0</b>	<b>55%</b>	<b>94,235</b>	<b>51,854</b>	<b>67,873</b>	<b>119,727</b>	<b>25,492</b>	<b>102,338</b>	<b>8,103</b>

average

reduction as reg serv only uses 4 days per week

EXPENDITURE FACILITIES COMMITTEE												
Description	Code	2018-2019		2019-2020					2020-2021			Notes 20-21
		18-19 Budget updated	18-19 Actual updated	19-20 Budget	Actual Costs (30 Sept)	Projected remaining Costs	Total Projected	Under/over spend	Budget 20-21	Variation	% Variation between budgets	
<b>Amenities</b>												
Agency NCC Grass cutting	4000	700	211	700	95	212	307	-393.00	400	300	-43%	Overbudgeted for two years, based costs on actual
Allotment insurance	4020	25	25	26	25	0	25	-1.00	26	0	0%	no anticipated changes
Garden & Floral Scheme	4040	1,000	1,020	1,000	0	720	720	-280.00	1,000	0	0%	no anticipated changes
Town/Pk	4060	14,506	14,170	15,156	9,281	9,820	19,101	3945.00	20,000	-4,844	32%	As a misc code anticipate according to previous actual figures
Play Equipment R&R	4061	4,000	1,593	4,000	383	1,600	1,983	-2017.00	2,000	2,000	-50%	new installation negates requirement in this budget
Board Walk Main	4062	0	0	2,150	0	New Code	0	-2150.00	2,000	150	-7%	Minimal cost for drafting Memo of Understanding between DTC & Heritage Triangle Trust given Friends of Parish Fields template. Budget allows for materials to maintain boardwalk / gardens. Nothing for streetscape. Meeting scheduled for 26.11.19 with Heritage Triangle Trust re ongoing maintenance responsibilities so budget requirements should become clearer.  N.B. DTC will receive £5k for Wetherspoons easement. It is proposed these funds are allocated to ongoing boardwalk maintenance. DTC will also receive 20% from Wetherspoons for ongoing maintenance of the extension.
Van Replacement	4065	0	0	2,000	0	New Code	0	-2000.00	2,000	0	0%	It is proposed that available funds are used to replace both vehicles, which are over 10 years old with £2k budgeted each year going forwards to build up reserves for future replacements. Trade in values will be considered.
Van Running Cost	4070	3,000	3,710	3,617	1,460	2,132	3,592	-25.00	3,500	117	-3%	New van should mean that costs should not rise
Van Insurance	4071	1,000	990	1,019	997	0	997	-22.00	1,019	0	0%	no cost anticipated changes
Tree management	4075	6,600	6,830	5,000	4,760	5,740	10,500	5500.00	9,000	-4,000	80%	The budget + EMR should cover all tree management this year to include annual amount required for the basic maintenance of all trees across all sites & emergency works. An additional £4k is proposed given E/R will be utilised. The tree management programme for 2020-2023 will be an item on the February agenda.
FG Maint	4080	475	503	575	415	12	427	-148.00	-	575	-100%	Remove budget for Fair Green and return available funds to another code for use. Fair Green is being maintained by FGNA from 01/11/19.
Closed Churchyard R&R	4085	1,000	78	3,400	44	30	74	-3326.00	6,000	-2,600	76%	Churchyard wall needs rebuilding. Permission has been granted to undertake the repairs in sections. Approximate cost is £5k per panel. Currently sufficient funds to repair almost 4 panels. Proposed budget would allow 5 panels to be completed next financial year.
Manorial Rights R&R	4090	500	466	500	3	458	461	-39.00	500	0	0%	no anticipated changes
Mere Water Drainage	4095	3,000	2,180	3,526	120	980	1,100	-2426.00	-	3,526	-100%	A solution to the Mere's drainage problem has been investigated, which is to purchase a permanent pump at an approximate cost of £40k. Given the dual requirement to hire in a pump during this financial year at a cost of £3k & the additional maintenance / storage / resources associated with a permanent pump, it is proposed that the Council continues to hire in pumps when necessary.



EXPENDITURE FACILITIES COMMITTEE												
Description	Code	2018-2019		2019-2020					2020-2021			Notes 20-21
		18-19 Budget updated	18-19 Actual updated	19-20 Budget	Actual Costs (30 Sept)	Projected remaining Costs	Total Projected	Under/over spend	Budget 20-21	Variation	% Variation between budgets	
Mere Fountain	4100	2,400	1,495	2,155	2,155	1,400	3,555	1400.00	-	2,155	-100%	Fountain is 10 years old and is serviced yearly at a cost of £2k. Cost of replacing fountain is estimated at £23k. Sufficient E/R to cover servicing cost for next year. Consider allocating additional funds in 2021/22.
Mere Fountain Electricity	4101	4,800	2,776	3,908	1,486	1,700	3,186	-722.00	3,500	408	-10%	Based on average of current years budget and total projected
Mere Fountain/Kiosk Insurance	4102	144	143	148	142	0	142	-6.00	148	0	0%	no anticipated changes
PK - Water	4110	60	48	50	24	26	50	0.00	50	0	0%	no anticipated changes
PK - Electricity	4115	1,300	689	725	295	325	620	-105.00	650	75	-10%	no anticipated changes
Mere's Mouth Rent	4120	100	100	100	100	0	100	0.00	100	0	0%	no anticipated changes
Mere's Mouth Business Rate	4125	407	408	420	417	0	417	-3.00	420	0	0%	no anticipated changes
Mere's Mouth Water	4130	54	0	54	0	0	0	-54.00	-	54	-100%	no anticipated changes
Mere's Mouth (Resurfacing)	4135	0	0	0	0	0	0	0.00	-	0	100%	Quote for £19k rec'd. £7k in E/R. £12k shortfall, additional consideration given at madgets walk and gardens, see additional items at end of budget
Park Insurance	4140	1,732	1,715	1,767	1,614	0	1,614	-153.00	1,767	0	0%	no anticipated changes
<b>AMENITIES TOTAL EXPENDITURE</b>		<b>46,803</b>	<b>39,150</b>	<b>51,996</b>	<b>23,816</b>	<b>25,155</b>	<b>48,971</b>	<b>-3025.00</b>	<b>54,080</b>	<b>-2,084</b>	<b>4%</b>	Amenities budget 0% variation
Duck Pellets	4091	625	330	625	0	0	0	-625.00	-	625	-100%	scheme ceasing
Cemetery Grounds R&R	4250	10,280	8,614	10,280	7,511	2,600	10,111	-169.00	10,280	0	0%	An additional £5,000 has been allocated for the last few years to outsource grasscutting primarily at the Cemetery, which provides flexibility during the busy summer holiday season. Contractor provides two members of staff & equipment and fuel for one day a week from June to October. It is proposed that this should be reviewed to determine if it can be undertaken more cost-effectively in-house particularly with purchase of new ride-on mower therefore a similar allocation has been proposed.
Cemetery Roads R&R	4255	0	0	0	0	0	0	0.00	-	0	0%	
Cemetery Chapels R&R	4260	4,285	152	4,285	325	152	477	-3808.00	5,000	-715	17%	Chapel/Workshop roof needs to be repaired. Water ingress in the workshop side of the building will need to be investigated. Separate item on Facilities agenda to consider survey of roof to determine approximate costs.
Cemetery Monuments Testing	4265	0	0	0	0	0	0	0.00	-	0	0%	
Cemetery Water	4275	120	109	95	35	73	108	13.00	110	-15	16%	
Cemetery Electricity	4280	1,500	2,283	2,801	1,305	1,350	2,655	-146.00	2,800	1	0%	
Cemetery Insurance	4285	457	452	471	456	0	456	-15.00	471	0	0%	
Cemetery-Non Domestic Rates	4295	0	0	0	0	0	0	0.00	-	0	0%	
Cemetery Grave digging Exp	4300	0	8,520	0	3,020	4,700	7,720	7720.00	-	0	0%	
<b>CEMETERY TOTAL EXPENDITURE</b>		<b>16,642</b>	<b>20,130</b>	<b>17,932</b>	<b>12,652</b>	<b>8,875</b>	<b>21,527</b>	<b>3595.00</b>	<b>18,661</b>	<b>-729</b>	<b>4%</b>	Cemetery Expenditure 4% increase

EXPENDITURE FACILITIES COMMITTEE												
Description	Code	2018-2019		2019-2020					2020-2021			Notes 20-21
		18-19 Budget updated	18-19 Actual updated	19-20 Budget	Actual Costs (30 Sept)	Projected remaining Costs	Total Projected	Under/over spend	Budget 20-21	Variation	% Variation between budgets	
General Maintenance Equipment	4270	5,500	5,969	5,665	766	5,969	6,735	1070.00	8,000	-2,335	41%	There are two members of staff that currently use the mowers and a new one was purchased this year. Proposed that 1 x new mower is purchased at a cost of £600. Propose utilising the remainder of the funds in this budget to purchase a street cleaner for use in town centre & on other sites. Estimated cost £9k. Allocation for maintenance staff wages should reduce. N.B. New ride-on mower being purchased 2019 as per Council resolution - uses the E/R.
General Insurance Equipment	4271	130	129	134	130	0	130	-4.00	134	0	0%	
Ride on mower Insurance	4272	380	376	391	379	0	379	-12.00	391	0	0%	
<b>General Equipment Total</b>		<b>6,010</b>	<b>6,474</b>	<b>6,190</b>	<b>1,275</b>	<b>5,969</b>	<b>7,244</b>	<b>1054.00</b>	<b>8,525</b>	<b>-2,335</b>	<b>38%</b>	
CH Maint	4350	3,182	1,838	8,685	849	8,452	9,301	616.00	13,500	-4,815	55%	Current funds are sufficient to cover bird proofing and a new accessible flagpole. Budget increased to reflect the agreed transfer of £6500 grant to maintenance budget for CH.
CH - Structural Maint	4355	0	0	0	0	0	0	0.00	-	0	0%	
CH Insurance	4360	2,267	2,244	2,311	2,372	0	2,372	61.00	2,372	-61	3%	
CH - Room Hire	4370	0	0	0	0	0	0	0.00	-	0	0%	
<b>CORN HALL TOTAL EXPENDITURE</b>		<b>5,449</b>	<b>4,082</b>	<b>10,996</b>	<b>3,221</b>	<b>8,452</b>	<b>11,673</b>	<b>677.00</b>	<b>15,872</b>	<b>-4,876</b>	<b>44%</b>	
<b>Council Offices</b>										0		
Office Business Rate	4610	4,493	4,668	4,493	4,775	0	4,775	282.00	4,775	-282	6%	
Office Gas	4615	1,236	1,071	1,428	585	640	1,225	-203.00	1,428	0	0%	
Office Electricity	4620	1,135	1,255	1,288	552	700	1,252	-36.00	1,288	0	0%	
Office Telephone	4625	1,500	1,771	2,535	1,230	520	1,750	-785.00	2,535	0	0%	
Office Insurance	4630	816	808	840	810	0	810	-30.00	840	0	0%	
Office R&R	4400	4,900	3,689	5,293	1,415	2,420	3,835	-1458.00	4,000	1,293	-24%	
Office Buliding	4405	2,000	0	2,000	0	662	662	-1338.00	2,000	0	0%	Council Offices boiler requires replacement to include new pipework. Estimated cost £10k. Office exterior also require re-paint.
Office Stairlift	4410	900	770	950	0	770	770	-180.00	770	180	-19%	
<b>OFFICE BUILDING TOTAL EXPENDITURE</b>		<b>16,980</b>	<b>14,032</b>	<b>18,827</b>	<b>9,367</b>	<b>5,712</b>	<b>15,079</b>	<b>-3748.00</b>	<b>17,636</b>	<b>1,191</b>	<b>-6%</b>	
<b>Cemetery Bungalow</b>										0		
Cemetery Bungalow	4415	700	790	760	0	750	750	-10.00	760	0	0%	
<b>Other Council Property Costs</b>										0		
Electricity Testing 5 yrly	4420	0	0	0	0	0	0	0.00	500	-500	100%	Electricity Testing required
Health & safety	4425	3,570	1,252	3,382	458	720	1,178	-2204.00	1,500	1,882	-56%	previously included 5 yr electrical testing serv, £2K + VAT, recommond using above budget code
Building Appraisal	4430	0	0	0	0	0	0	0.00	-	0	0%	
Pk Toilet Servicing	4435	2,100	1,603	4,793	1,744	500	2,244	-2549.00	2,500	2,293	-48%	Given refurbishment of the Mere's Mouth toilets, the condition of the Park toilets will be more noticeable. They are servicable at present.
PK Toilet Insurance	4445	121	120	124	120	0	120	-4.00	124	0	0%	

EXPENDITURE FACILITIES COMMITTEE												
Description	Code	2018-2019		2019-2020					2020-2021			Notes 20-21
		18-19 Budget updated	18-19 Actual updated	19-20 Budget	Actual Costs (30 Sept)	Projected remaining Costs	Total Projected	Under/over spend	Budget 20-21	Variation	% Variation between budgets	
PK Toilet Elect	4450	354	1,099	1,009	490	600	1,090	81.00	1,090	-81	8%	
PK Toilet B Rates	4455	2,639	2,640	2,719	2,701	0	2,701	-18.00	2,719	0	0%	
PK Toilet Water Rates	4460	1,400	1,669	1,174	407	1,400	1,807	633.00	1,810	-636	54%	
Mere's Mouth Toilets, Prov Sum	4465	0	0	4,500	0	0	0	-4500.00	4,500	0	0%	Propose same budget as 19/20 as 50% to cover to legal fees with SNC and 50% to make available for maintenance
Staff Uniforms/Replacements	4475	600	0	600	0	0	0	-600.00	600	0	0%	
<b>OTHER PROPERTY TOTAL</b>		<b>10,784</b>	<b>8,383</b>	<b>18,301</b>	<b>5,920</b>	<b>3,220</b>	<b>9,140</b>	<b>-9161.00</b>	<b>15,343</b>	<b>2,958</b>	<b>-16%</b>	
<b>DYCC</b>							<b>0</b>	<b>0.00</b>		<b>0</b>		
DYCC Electricity	4500	3,100	3,051	3,906	1,776	1,520	3,296	-610.00	3,906	0	0%	
DYCC Gas	4505	820	743	760	373	410	783	23.00	783	-23	3%	
DYCC Business Rate	4510	4,991	4,992	5,141	5,106	0	5,106	-35.00	5,106	35	-1%	
DYCC Water Rate	4515	740	524	710	144	380	524	-186.00	710	0	0%	
DYCC Licences Music	4520	280	0	288	267	0	267	-21.00	267	21	-7%	
DYCC Insurance	4525	1,000	990	1,020	997	0	997	-23.00	1,020	0	0%	
DYCC Annual Service Costs	4530	2,390	1,831	2,890	421	1,435	1,856	-1034.00	2,890	0	0%	
DYCC General R&R	4540	7,123	7,864	8,850	5,092	4,380	9,472	622.00	9,500	-650	7%	
<b>DYCC TOTAL EXPENDITURE</b>		<b>20,444</b>	<b>19,995</b>	<b>23,565</b>	<b>14,176</b>	<b>8,125</b>	<b>22,301</b>	<b>-1264.00</b>	<b>24,182</b>	<b>-617</b>	<b>3%</b>	
<b>Market Place</b>							<b>0</b>	<b>0.00</b>		<b>0</b>		
Marketplace Maintenance	4800	0	0	0	0	0	0	0.00	-	0	0%	
Market place - Water rate	4810	75	54	63	13	40	53	-10.00	63	0	0%	
Market Business Rate	4815	2,688	2,688	2,769	2,750	0	2,750	-19.00	2,750	19	-1%	
Farmers Market Exp	4825	0	0	0	0	0	0	0.00	-	0	0%	
Market Expenditure	4830	0	223	0	106	132	238	238.00	250	-250	100%	
<b>TOTAL MARKET EXPENDITURE</b>		<b>2,763</b>	<b>2,965</b>	<b>2,832</b>	<b>2,869</b>	<b>172</b>	<b>3,041</b>	<b>209.00</b>	<b>3,063</b>	<b>-231</b>	<b>8%</b>	
<b>Sports Ground</b>												
SPG Track Maintenance	4900	1,000	0	1,000	0	0	0	-1000.00	-	1,000	-100%	Ideally the athletics track would be replaced but without significant grant support, this is unaffordable at over £100k. Requires annual clean and repair at £3.5k.
SPG Flood Lights	4905	1,000	0	1,000	0	0	0	-1000.00	1,000	0	0%	Budget not spend in 2019-20, trf to EMR under SPG heading
SPG Pavilion Maint	4910	0	0	0	0	0	0	0.00	-	0	0%	
SPG General Maint	4915	2,737	3,129	3,487	1,058	1,740	2,798	-689.00	2,798	689	-20%	
SPG Grounds Maint	4920	4,955	4,385	5,104	4,100	600	4,700	-404.00	5,104	0	0%	
SPG Water	4930	257	526	233	323	230	553	320.00	553	-320	137%	
SPG Electricity	4935	2,890	2,746	2,988	1,660	1,400	3,060	72.00	2,988	0	0%	
SPG Phone	4940	766	478	561	30	72	102	-459.00	561	0	0%	
SPG Insurance Premium	4945	1,180	1,168	1,203	1,224	0	1,224	21.00	1,225	-22	2%	
SKb Insurance	4955	574	568	585	459	0	459	-126.00	459	-126	-22%	
SKb Maintenance-Maint Material	4965	0	0	0	0	0	0	0.00	-	0	0%	The skateboard park is currently being upgraded with CIL money. It should not require significant funds for several years however a shelter was suggested by young people for this site.
<b>TOTAL SPORTS GROUND EXPENDITURE</b>		<b>15,359</b>	<b>13,000</b>	<b>16,161</b>	<b>8,854</b>	<b>4,042</b>	<b>12,896</b>	<b>-3265.00</b>	<b>14,688</b>	<b>1,221</b>	<b>-9%</b>	

EXPENDITURE FACILITIES COMMITTEE												
Description	Code	2018-2019		2019-2020					2020-2021			Notes 20-21
		18-19 Budget updated	18-19 Actual updated	19-20 Budget	Actual Costs (30 Sept)	Projected remaining Costs	Total Projected	Under/over spend	Budget 20-21	Variation	% Variation between budgets	
HTP	4745	0	70,558	0	5,122	0	5,122	5122.00	-	0	0%	
<b>Sub totals Heritage and Facilities Committee</b>		<b>142,559</b>	<b>199,889</b>	<b>168,185</b>	<b>87,272</b>	<b>70,472</b>	<b>157,744</b>	<b>-10,441</b>	<b>172,810</b>	<b>-4,877</b>	<b>3%</b>	
<b>Additional items for consideration</b>								<b>TOTAL</b>	<b>15,500</b>			
Nunnery wall									5,000			It is still hoped that the applicant's ownership of the Nunnery wall will be proven. If not, quote to rebuild is £19k. Council originally agreed to pay 50% of costs. CIL funds of £5k are available from the Nunnery development.
Sleepers - Madgett's Walk / Royal Anglian Garden									2,000			The cost of replacing all sleepers is approx. £39k. The priority section is the Royal Anglian garden in front of Aldi. Estimated cost is £2k installed by maintenance team.
Death of a Royal									1,000			Books of condolences have been purchased. Committee should consider allocation to cover cost of Coronation event within 6 months of death & any other associated costs.
Cemetery Groundwater									7,500			The groundwater needs to be tested to enable us to be prevent groundwater pollution from burials into the water source. Quote received for £4,500 to investigate situation. Budget for additional associated costs



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<b>Code</b>	<b>18-19</b>	<b>18-19</b>	<b>19-20</b>	<b>19-20</b>	<b>Projection</b>	<b>Total</b>	<b>Under/over</b>	<b>Budget 20-21</b>	<b>variation</b>	<b>Notes</b>
4970	0	0	14,500	1,350	12,370	13,720	-780	14,500	0	Street lighting replacement & running costs
4780	0	0	8,500	0	0	0	-8,500	0	8,500	no expenditure anticipated
4470	0	0	0	0	0	0	0.00	-	0	Code no longer in use moved to 4970
	0	0	23,000	1,350	12,370	13,720	-9,280	14,500	8,500	

## Appendix B

### SUMMARY REPORT OF EARMARKED RESERVES 2019-20

		EMR	Balance as at 1st April 2019	Less:Actual Year to date Expense	Balance	Add: Year to date receipts	Balance as at 31st October 2019
Executive	By-election	By-election costs	£ 5,000.00		£ 5,000.00		£ 5,000.00
Executive	Communications	Communication Strategy	£ 1,170.53		£ 1,170.53		£ 1,170.53
Executive	Events	Events	£ 1,750.00	£421.25	£ 1,328.75		£ 1,328.75
Executive	Events	Christmas Lights switch on	£ 260.81	£260.81	£ -		£ -
Executive	Events	Carnival	£ 3,671.82		£ 3,671.82		£ 3,671.82
Executive	Legal	Legal/Financial	£ 5,000.00	£350.00	£ 4,650.00	£ 500.00	£ 5,150.00
Executive	Staffing	Training/conference	£ 6,700.00	£10.00	£ 6,690.00		£ 6,690.00
Executive	Staffing	Wages- General	£ 18,260.00	£365.00	£ 17,895.00		£ 17,895.00
Executive	Staffing	HR Support	£ 2,000.00		£ 2,000.00		£ 2,000.00
Executive	Staffing	Event staff support (Min no.	£ 636.08		£ 636.08		£ 636.08
Executive	Staffing	Staff Uniforms & Health &	£ 2,087.00		£ 2,087.00		£ 2,087.00
Facilities	Cemetery	Cemetery, Cem Roads, Cem	£ 15,000.00	£16,345.00	-£ 1,345.00	£ 3,761.25	£ 2,416.25
Facilities	Cemetery	Cemetery Chapels	£ 15,863.00		£ 15,863.00		£ 15,863.00
Facilities	Corn Hall	Corn Hall	£ 6,054.00		£ 6,054.00		£ 6,054.00
Facilities	Council Offices	Office Equipment	£ 2,500.00	£2,125.09	£ 374.91		£ 374.91
Facilities	Council Offices	Council office Budgeted use	£ 11,919.00		£ 11,919.00		£ 11,919.00
Facilities	Council Offices	Council Office building	£ 5,000.00		£ 5,000.00		£ 5,000.00
Facilities	DYCC	Van Replacement	£ 21,000.00		£ 21,000.00		£ 21,000.00
Facilities	DYCC	Maintenance workshop	£ 6,000.00	£1,725.69	£ 4,274.31	£ 12.50	£ 4,286.81
Facilities	DYCC	General Equipment -	£ 10,619.00		£ 10,619.00		£ 10,619.00
Facilities	DYCC	DYCC Grant received	£ 935.29		£ 935.29		£ 935.29
Facilities	DYCC	DYCC	£ 10,583.00		£ 10,583.00	£ 1,000.00	£ 11,583.00
Facilities	Market	Maintenance Market	£ 10,142.67		£ 10,142.67		£ 10,142.67
Facilities	Mere	Mere water drainage	£ 5,325.00		£ 5,325.00		£ 5,325.00
Facilities	Mere	Boardwalk	£ 5,777.00		£ 5,777.00		£ 5,777.00
Facilities	Mere	Mere biodiversity Plan	£ -		£ -		£ -
Facilities	Mere	Maintenance Mere's Mouth	£ 7,000.00		£ 7,000.00		£ 7,000.00
Facilities	Mere	Mere Fountain	£ 6,655.00	£336.72	£ 6,318.28		£ 6,318.28

SUMMARY REPORT OF EARMARKED RESERVES 2019-20

		EMR	Balance as at 1st April 2019	Less:Actual Year to date Expense	Balance	Add: Year to date receipts	Balance as at 31st October 2019
Facilities	Mere	Mere's Mouth Toilets	£ 11,000.00		£ 11,000.00		£ 11,000.00
Facilities	Park	Park Improvements/General	£ 5,193.99		£ 5,193.99		£ 5,193.99
Facilities	Park	Town & Park (includes Park	£ 4,118.00	£1,101.47	£ 3,016.53		£ 3,016.53
Facilities	Park	Play Equipment	£ 5,606.00		£ 5,606.00		£ 5,606.00
Facilities	Park	Park Toilets	£ 22,978.02		£ 22,978.02		£ 22,978.02
Facilities	SPG	Athletics maintenance	£ 12,300.00		£ 12,300.00		£ 12,300.00
Facilities	SPG	SPG Floodlights	£ 3,500.00		£ 3,500.00		£ 3,500.00
Facilities	SPG	SPG Pav maintenance	£ 4,000.00		£ 4,000.00		£ 4,000.00
Facilities	SPG	SPG - Skateboard Park	£ 5,000.00		£ 5,000.00		£ 5,000.00
Facilities	St Marys Churchyard	Closed churchyard repairs	£ 20,950.00		£ 20,950.00		£ 20,950.00
Facilities	The Entry	The Entry resurfacing	£ 1,631.00		£ 1,631.00		£ 1,631.00
Facilities	Facilities	Tree Management	£ 12,000.00		£ 12,000.00	£ 60.00	£ 12,060.00
HTP	HTP	HTP Project - Heritage	£ -		£ -		£ -
HTP	HTP	Project Account	£ -		£ -		£ -
HTP	HTP	HTP	£ 18,535.00	£66.00	£ 18,469.00		£ 18,469.00
Infrastructure	Infrastructure	Bus Shelters maintenance	£ 19,051.04	£2,970.00	£ 16,081.04		£ 16,081.04
Infrastructure	Infrastructure	Streetlights	£ 5,000.00		£ 5,000.00		£ 5,000.00
Infrastructure	Infrastructure	CIL Income	£ 40,073.54	£29,790.00	£ 10,283.54		£ 10,283.54
Infrastructure	Infrastructure	Grants CCTV/CCTV Budgeted	£ 4,742.43		£ 4,742.43		£ 4,742.43
Infrastructure	Infrastructure	Neighbourhood Plan	£ 11,188.48	£2,578.95	£ 8,609.53		£ 8,609.53
		TOTAL	£ 393,776.70	£ 58,445.98	£ 335,330.72	£ 5,333.75	£ 340,664.47

	Balance 2018	YTD Balance	Remaining Funds
Facilities	£248,649.97	£231,849.75	93.24%
HTP	£18,535.00	£18,469.00	99.64%
Infrastructure	£80,055.49	£44,716.54	55.86%
Executive	£46,536.24	£45,629.18	98.05%
TOTAL	£393,776.70	£340,664.47	86.51%



SUMMARY REPORT OF EARMARKED RESERVES 2019-20

		EMR	Balance as at 1st April 2019	Less:Actual Year to date Expense	Balance	Add: Year to date receipts	Balance as at 31st October 2019
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	Project	Amount	Balance	B/F
				340664.47
Current Year	Van replacement	£8,685.00	£331,979.47	
	DYCC Staircase	£8,496.00	£323,483.47	
	CH Bird Proofing	£3,727.00	£319,756.47	
	CH Flag Pole	£4,325.00	£315,431.47	
	Ride On Mower	£12,500.00	£302,931.47	£302,931.47 as at 31/03/2020
		<u>£37,733.00</u>		
High Priority Projects	2nd van replace.	£12,315.00	£290,616.47	
	Maintenance Team EMR	£9,765.00	£280,851.47	
Medium Priority Projects	All projects	£57,732.00	£232,884.47	£386,262.47 Potentially at 31/03/021
Potential Trf to EMR at 01/04/2020		£95,646.00		Potentially at 31/03/21 £328,530.47 With Medium projects
			£79,812.00	