



DISS TOWN COUNCIL

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Report to:	Facilities Committee
Date of Meeting:	27.11.2019
Authorship:	Deputy Town Clerk
Subject:	Budget - Facilities

1. The draft budget spreadsheet for this committee is included at the Appendix and is a comprehensive wish list of all facility related projects with estimated costs wherever possible.
2. Once this has been reviewed by this committee, it will be incorporated into the full budget document, which the RFO is preparing and will include the day to day operational costs related to Facilities.
3. Please note that this is a working document and is subject to regular change.
4. The projects have been listed by suggested priority order (high, medium and low) alongside available funds (remaining current budget + Earmarked Reserves) with a recommendation for a proposed allocation for 2020/21.
5. Please note that once these draft proposals have been reviewed by this committee, recommendations will be considered by the Executive committee and Full Council at their December meetings prior to approving the budget at the January Council meeting.
6. It is proposed that the budget for 2020-21 is increased by £16k in order to undertake the high and medium priority projects. This additional allocation will be partly offset by the current 22% underspend for this committee during the current financial year 2019-20.

Recommendation:

To approve a recommendation to the Executive Committee of a budget allocation for this committee of £65,780 for project related expenditure.