

NOTICE OF MEETING

Dear Members of the Public and Press,
You are invited to attend a meeting of the **Carnival Sub-Committee** to be held at the **Saracens Head** on **Monday 18th March 2019** at **7.00pm** to consider the business detailed below.



Deputy Town Clerk

AGENDA

1. **Apologies**
To consider apologies for absence.
 2. **Minutes**
To approve the minutes from the last meeting held on 4th March 2019.
 3. **Declarations of Interest¹**
To note any declarations of Members personal and/or prejudicial interests pertaining to items on the agenda (relevant to councillors only).
 4. **Public Participation**
To consider a resolution under Standing Orders 3 d., e., f., g., & h. to suspend the meeting and receive comments from members of the public on items to be discussed on the agenda. (*Members of the public are entitled to speak for a maximum of three minutes*).
 5. **Items of URGENT Business**
To discuss any item(s) of business which the Chairman has previously been informed of at least 24 hours before the meeting and decides should be considered as a matter of urgency (councillors are reminded that no resolutions can be made under this agenda item).
 6. **Stalls**
To consider the stall applications received for Carnival 2019. (copy details herewith)
 7. **Procession**
To receive an update on procession entrants for Carnival 2019. (copy details herewith)
 8. **Entertainment**
To receive an update on entertainment for Carnival 2019. (copy details herewith)
 9. **Sponsorship**
To receive an update on sponsorship for Carnival 2019. (copy details herewith)
 10. **Promotion of Diss Carnival 2019**
To discuss a plan of action on promoting Diss Carnival 2019 through social media, the Press and Park Radio in the lead up to the event.
 11. **Member Updates**
To receive updates from committee members not reported elsewhere on this agenda.
 12. **Date of Future Meeting**
To note that the next meeting of this committee is scheduled for Monday 22nd April 2019.
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Members:	Cllr S. Browne S. French K. Jaynes C. Keen S. Kiddie	N. Thornton-Jones A. Tomlin R. Ward Cllr F. Wenman	For Information:	Councillors: K. Button M. Crawford M. Gibson N. Howard K. Kiddie A. Kitchen	C. Liggett J. Mason S. Olander E. Taylor T. Wenman
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NOTES

1 - Council has a statutory legal duty under the Localism Act 2011 s2 and has adopted a code dealing with the conduct that is expected of members in order to promote high standards of conduct as required by the Act. Members' disclosable pecuniary interests are kept on a register available to view on the councils website. Allegations about the conduct of a councillor may be made to the district council's monitoring officer. Diss Town Council has also adopted a dispensation policy.

The reports and enclosures referred to in this agenda are supplied to councillors only. They are available (unless marked confidential) for public inspection at the Council Offices during normal opening hours.