

DISS TOWN COUNCIL

MINUTES

Minutes of the meeting of the **Carnival Sub-Committee** held at the Saracens Head on Monday 22nd October 2018 at 7pm.

In attendance: Natalie Thornton-Jones (N T-J) – Chair
Claire Keen (CK)
Sonia Browne (SB)
Kimberley Jaynes (KJ)
Sue Kiddie (SK)
Amy Tomlin (AT)
Ruth Ward (RW)

CA1018/1 Apologies

Apologies were received from Councillor Fiona Wenman and Sue Kiddie.

CA1018/2 Minutes

It was

RESOLVED: That the amended minutes of the meeting on 24th September 2018 were a true record and duly signed by the Chairman.

CA1018/3 Declarations of Interest

There were none.

CA1018/4 Public Participation

There were no members of the public present.

CA1018/5 Items of URGENT business

There were none.

CA1018/6 Application Form

The amendments to the application form were reviewed. This included additional wording in relation to the height of vehicles for the procession. The fees are to remain the same as last year. It was

RESOLVED: to approve the revised application form.

ACTION: KJ to distribute form to all interested parties, previous attendees and upload to Carnival website / FB page.

CA1018/7 Entertainment

NT-J updated members on ideas for the entertainment, and requested agreement from the committee on various bookings. It was

RESOLVED: to book the agreed acts as soon as possible to secure their availability.

ACTION: NT-J to forward booking confirmation/invoices to DTC for payment.

CA1018/8 Grants

CK updated members that all grant applications had been submitted with no further news at present.

CA1018/9 Social Media

KJ updated members on the positive response the new launch video had received. New options for website and Facebook use were discussed. KJ also explained her timeline for launching information and teasers on social media platforms.

CA1018/10

Local Business Involvement

It was decided that sponsorship packages now need to be finalised. It was

RESOLVED: that the sponsorship packages will be simplified into Bronze, Silver and Gold.

ACTION: NT-J / CK to meet and formulate sponsorship packages for presentation to the committee at a later meeting.

AT explained to the members that additional parking at John Grose (JG) is now not feasible due to insurance issues. However, JG has offered a car for the procession.

Parking for stallholders and visitors was discussed. Both Tescos and Morrisons have said they are happy to waive their parking restrictions for the day, and the Feather Factory and TW Gaze are also favourite options for stallholder parking.

ACTION: AT to confirm with John Grose the details for the additional car.

ACTION: N-TJ to contact Feather Factory, TW Gaze and supermarkets to request parking permission.

CA1018/11

Member Updates

Members discussed the idea of remembering the late Pete Gillings at Carnival 2019. He was always very supportive of Carnival and it was

RESOLVED: to commemorate Pete Gillings at Diss Carnival 2019.

ACTION: CK/DTC to liaise with PG family at a later date.

CA1018/12

Date of Next Meeting

The next meeting of this committee will be held at 7pm on Monday 19th November 2018 at the Saracens Head.

Meeting closed at 8.23pm

Natalie Thornton-Jones

COMMITTEE CHAIRMAN