

DISS TOWN COUNCIL

MINUTES

Minutes of the meeting of the **Carnival Sub-Committee** held at the Saracens Head on Monday 14th January 2019 at 7pm.

In attendance: Natalie Thornton-Jones (N T-J) – Chair
Claire Keen (CK)
Councillor Sonia Browne (SB)
Deputy Town Clerk Sonya French (SF)
Sue Kiddie (SK)
Amy Tomlin (AT)

CA0119/1 Apologies

Apologies were received from Kimberley Jaynes (KJ), Ruth Ward (RW) and Councillor Wenman (FW).

CA0119/2 Minutes

It was

RESOLVED: That the minutes of the meeting on 19th November 2018 were a true record and duly signed by the Chairman.

CA0119/3 Declarations of Interest

There were none.

CA0119/4 Public Participation

There were no members of the public present.

CA0119/5 Items of URGENT business

There were none.

CA0119/6 Stalls

a) Members considered the stall applications received for Carnival 2019. It was

RESOLVED: to approve or follow up applications from the following organisations

- a) Hop, Skip and Jump tbc
- b) Granny's Little Charms – Confirmed
- c) Fair Green Fish Bar – To be contacted by (CK)
- d) East Anglian Air Ambulance – Charity Pitch confirmed
- e) SERV Norfolk Blood Biles – confirmed
- f) Recycled vintage fabric items – confirmed
- g) Travelling Natural History Museum – confirmed
- h) Diss Cyclathon – confirmed
- i) Friends of Chernobyl's children – charity pitch confirmed
- j) Harris Hog Roast – Confirmed
- k) Risi Bici coffee – confirmed
- l) Gourmet Grub – tbc
- m) Party in a Box – confirmed
- n) The Food Dude – tbc
- o) Katie's kitchen -confirmed
- p) Andy Hotdog – confirmed
- q) BBQ – Keith Pavilion – TBC
- r) Authentic Punjabi cuisine – TBC
- s) Balachang street Food - TBC followed up by (NTJ)

(Action: NT-J, CK & KJ)

b) Members considered the bouncy castle provider for Carnival 2019. It was

RESOLVED: to investigate provision of inflatables for older children.

(Action: CK)

CA0119/7

Procession

Members received an update on procession entrants for Carnival 2019.

RESOLVED: that Processions Coordinator would give a list of entrants to Diss Town Council in order that parade confirmations could be emailed.

CA0119/8

Entertainment

Members received an update on entertainment for Carnival 2019 including main staging, acts and sound provision.

RESOLVED: to arrange a meeting of the Chair/Vice Chair and Diss Town Council week commencing 21st January 2019 to consider the entertainment issues.

(Action: SF to organise)

CA0119/9

Grants

Members received an update on progress of grant applications for Carnival 2019. It was noted that the Carnival is currently being voted for the Tesco's Bags for Help Scheme, which ends on the 28th February 19. The prize is either a grant of up to £1000 for 3rd place, up to £2000 for 2nd place and up to £3000 for 1st place. The Cyclathon event has also approved a grant of £500 towards Carnival. It was

RESOLVED: to budget for the Carnival on the grants received or in process to date.

CA0119/10

Sponsorship

Members approved the bronze, silver and gold sponsorship packages. It was

RESOLVED: to distribute the sponsorship information to local businesses week beginning 28th January 2019.

(Action: KJ to organize)

CA0119/11

Window Dressing Competition

Members discussed the window dressing competition, which will see local businesses dressing their windows in the Pre-Diss-toric theme and the launch date for entry form were considered. It was

RESOLVED: to set the launch date for the window dressing competition as 20th May 2019 running until the 10th June 2019.

(Action: KJ to organize)

CA0119/12

Sub-committee Meetings Schedule

Members discussed dates of future committee meetings for planning Diss Carnival 2019. It was agreed that the May and June dates would be considered at a future meeting. It was

RESOLVED: to schedule Carnival sub-committee meetings on 25th February, 18th March & 22nd April.

CA0119/13

Member Updates

There were no updates from committee members not reported elsewhere on this agenda.

CA0119/14

Date of Future Meeting

Members noted that the next meeting of this committee will be held at 7pm on 25th Feb 19 at 7.00pm.

Meeting closed at 21.15.

SUB-COMMITTEE CHAIRMAN