

# DISS TOWN COUNCIL

## MINUTES

Minutes of the meeting of the **Carnival Sub-Committee** held at the Saracens Head on Monday 29<sup>th</sup> April 2019 at 7pm.

In attendance: Natalie Thornton-Jones (N T-J) – Chair  
Sue Kiddie (SK)  
Claire Keen (CK)  
Sonya French (SF)  
Kimberley Jaynes (KJ)  
Cllr Sonia Browne (SB)  
Ruth Ward (RW)

**CA0419/1**

### **Apologies**

There were none.

**CA0419/2**

### **Minutes**

It was

**RESOLVED:** That the minutes of the meeting on 8<sup>th</sup> April 2019 were a true record and duly signed by the Chairman.

**CA0419/3**

### **Declarations of Interest**

There were none.

**CA0419/4**

### **Public Participation**

There were none.

**CA0419/5**

### **Items of URGENT business**

There were none.

**CA0419/6**

### **Stalls**

Members considered the stall applications received for Carnival 2019. Update from NT-J and CK there are 40 stalls for Carnival, the Carnival is nearly full but will be able to squeeze small stalls in. 30 Pitches non-food and 10 food pitches including the pavilion. Charity pitches asked to donate a prize for the booze barrel.

**CA0419/7**

### **Procession**

Members received an update on procession entrants for Carnival 2019. There are 19 confirmed entrants for the Carnival.

2<sup>nd</sup> diss scout group, safe hands day nursery, co-op diss funeral care x 3 vehicles in parade, de-lucy house, diddi long legs stilt walkers, Dino hire, vibe city, dinsdale, diss cyclathon, frames and conservatories direct, Flax farm, roydon primary school, make a memory events, (Tractor or discovery and trailer and walking group of 10/20), Merryfields play school, Old Ram Tractor Club, Priory healthcare, Serv Norfolk, Twilights twirlers majorettes, red hat club, Invidia voices choir, Monterey dancers. Nick Thornton-Jones, Lamborghini and Callum Doe, Mayor car with Toni Gillings. Rugby Club and Grease Paint Academy to Chase to see if they are still attending.

(Action: SK/CK to chase by 13.05.19)

Contact needed with volunteers for traffic management on Carnival Day.

(Action: KK to chase by 13.05.19)

**CA0419/8**

### **Entertainment**

Members received an update on entertainment for Carnival 2019. Compering will be done by Paul Preston Mills and others, all have been confirmed. Committee looked at a copy of the brochure for Carnival 2019, will be sent to print 1<sup>st</sup> May 2019, then distributed on 20<sup>th</sup> May 2019 to all residents of Diss.

Arena acts and timings have been confirmed. Letters to be sent to arena acts confirming their timings.

(Action CK/KJ to complete by 13.05.19)

- CA0419/9 Site Plan**  
Members approved the draft site plan. SB to contact Morrisons and Tesco's re extra Parking. Hay Bales will be provided for a very small cost and will be delivered and removed after Carnival. It was
- RESOLVED: The committee agreed to pay the small charge for the hay bales.  
(Action: SB by 13.05.19)
- CA0419/10 Sponsorship**  
Members received an update on sponsorship for Diss Carnival 2019. All Banners have been ordered and will be delivered within the next two weeks, all sponsorship info completed. New Sponsorship to note is Beckford and Lewis (Bronze package).
- CA0419/11 Window Dressing Competition**
- Members received an update on entrants for the Window Dressing Competition. There are 40 entrants for the competition. It was
- RESOLVED: Doreen Collins and Mayor of Diss will be the judges of the window dressing competition.
- CA0419/12 Finance**  
The Carnival Committee went through the expenditure and money received. VAT was queried.  
(Action: SF to follow up by 13.05.19)
- CA0419/13 Member Updates**  
Members received updates from committee members not reported elsewhere.
- CA0419/13 Date of Future Meeting**  
Members noted that the next meeting of this committee is scheduled for Monday 13<sup>th</sup> May 2019.

Meeting closed at 21:15

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SUB-COMMITTEE CHAIRMAN  
N-Thornton-Jones