

# DISS TOWN COUNCIL

## MINUTES

Minutes of the meeting of the **Carnival Sub-Committee** held at the Saracens Head on Monday 18<sup>th</sup> March 2019 at 7pm.

In attendance: Natalie Thornton-Jones (N T-J) – Chair  
Sue Kiddie (SK)  
Claire Keen (CK)  
Kimberley Jaynes (KJ)  
Cllr Sonia Browne (SB)

### CA0319/1 Apologies

Apologies were received from Sonya French (SF), Amy Tomlin (AT), Ruth Ward (RW) and Fiona Wenman (FW).

### CA0319/2 Minutes

It was

**RESOLVED:** That the minutes of the meeting on 4<sup>th</sup> March 2019 were a true record and duly signed by the Chairman.

### CA0319/3 Declarations of Interest

There were none.

### CA0319/4 Public Participation

There were none.

### CA0319/5 Items of URGENT business

There were none.

### CA0319/6 Stalls

Members considered the stall applications received for Carnival 2019. It was agreed that NT-J would offer a pitch fee of £50 to Just Add Kids, which provide children's creative fun with slime, CK would chase the Forest School & CK and KJ would follow up with Vette's Veggie Van, Rotary Club, Cadets and South Norfolk Council regarding their interest.

**(Action: NT-J, CK & KJ by 08.04.19)**

### CA0319/7 Procession

Members received an update on procession entrants for Carnival 2019. Members noted they are still awaiting a response from the Classic Car group & whether they will be having vehicles on the Park car park. SK will follow up with Hope Church, Diss Kindness Club & Diamond Dogs Creche & 2018 procession entrants. It was

**RESOLVED:** that confirmation emails would be sent to all procession entrants for Carnival 2019, informing them of their arrival times.

**(Action: SK, CK and KJ by 29.04.19)**

### CA0319/8 Entertainment

Members received an update on entertainment for Carnival 2019. The trophy centre will be contacted by NT-J to arrange a cup for the Pete Gillings cup & last year Carnival trophy winners to be contacted to request return of all trophies. The committee noted that volunteers are needed to run the pole joust and rodeo bull. SB will approach Diss & District Rotary Club and the Corn Hall volunteers.

Members noted that NT-J and CK have scheduled a meeting with Larry Gray on 4<sup>th</sup> April to discuss Funfair plans and inflatables. The Fun Day opening times were discussed & main arena acts and performance timings were agreed. CK will speak to Horace Bunton to confirm if his team are volunteering again this year. KJ to speak to Council's Maintenance Manager to discuss promotional signs on the Park ahead of the Car Boot Sale.

**(Action: NT-J, SB, CK, KJ by 08.04.19)**

It was

**RESOLVED:** That the Fun day entertainment would start at 1.30pm & finish at 5.30pm & the main arena performance timings would take place as follows:

- Announcements for trophy winners
- Vibe City Street Brass Band (1 x 20 min performance)
- Dino Hire (1 x 20 min)
- Taiko Drummers (1 x 20 min)
- Fun Dog Show (2 x 20 min)
- Jungle Body (1 x 10 min)
- Carnival Games (3 x 20 min)
- Drill Off (1 x 20 min)

**(Action: NT-J, CK by 29.04.19)**

**CA0319/09 Sponsorship**

Members received an update on sponsorship. The committee noted an increase in sponsors signed up for Carnival 2019. KJ informed the committee that including sponsorship, grants and donations, there is a current total income of £8,150. KJ will respond to Steeles Law to confirm their recent request to be a Bronze sponsor & chase up with Lexham Insurance following their registered interest. KJ to request that RW speaks to Stephanie Hare to follow up on sponsorship from last year. CK will chase Will Allen following his interest in sponsoring and NT-J will approach Sawmills Road businesses with sponsorship forms.

**(Action: KJ, CK and NT-J by 08.04.19)**

**CA0319/10 Promotion of Diss Carnival 2019**

Members discussed promotion of Diss Carnival 2019. It was agreed that CK and KJ will work together on producing articles for Diss Mercury. KJ will continue to promote Carnival 2019 via social media and will enquire with local magazines about including Carnival in their events articles. KJ will request a copy of the T-Rex video from Dino Hire for use on our Facebook page as a teaser.

**(Action: CK, KJ by 29.04.19)**

**CA0319/11 Member Updates**

Members received updates from committee members not reported elsewhere on the agenda. The committee noted that Fred Flintstone inflatable has been booked and KJ will arrange for payment to be made at the agreed price of £540. SB will liaise with Andy Rackham regarding his suggestion of a 'Pre-DISS-toric' display on the Mere. SK confirmed she will be having a stall on the market on 24<sup>th</sup> May, 31<sup>st</sup> May and 7<sup>th</sup> June to promote the Booze Barrow raffle. SK to liaise with DTC office regarding paperwork for this.

**(Action: KJ, SB and SK by 08.04.19)**

Members noted that 2 large commercial bins can be hired for Carnival for £130 and District Cllr Keith Kiddie is looking into using some of his grant money to fund this.

The committee noted that NT-J and CK had visited the Gillings family to discuss ideas for remembering the late Pete Gillings at Carnival 2019. It was confirmed that Pete's car would be driven in the procession by his daughter and the Co-op Funeral care will be running a competition to 'Guess how many balloons are in the rainbow hearse' with money raised going to EACH (Pete's chosen charity). NT-J will source a prize from a local business connected to Pete. KJ will liaise with Co-op Funeralcare on their plans for running and promoting the competition. The committee discussed plans to introduce the PG Trophy in memory of Pete for the procession winners and the Gillings family were very encouraging. CK and KJ will create a press release for the Diss Mercury.

**(Action: NT-J, CK, KJ by 29.04.19)**

**CA0319/12 Date of Future Meeting**

Members noted that the next meeting of this committee will be held at 7pm on 8th April 2019 with future meetings scheduled for 29<sup>th</sup> April, 13<sup>th</sup> May, 28<sup>th</sup> May and 3<sup>rd</sup> June leading up to Carnival day.

Meeting closed at 21:20pm.

Natalie Thornton-Jones  
SUB-COMMITTEE CHAIRMAN