



TOWN CLERK
Miss S Richards

DISS TOWN COUNCIL
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Please ask for: Miss Sarah Richards
Our ref: PL 20.03.19
Date: 14 March 2019

NOTICE OF MEETING

You are cordially invited to attend a meeting of the **Planning Sub-Committee** to be held in the **Council Chamber** at **Diss Corn Hall** on **Wednesday 20th March** at **6pm** to consider the business detailed below.

Town Clerk

AGENDA

- 1. Apologies**
To receive and consider apologies for absence.
- 2. Nomination of Substitute Representatives**
To note nominated substitute representatives attending in place of those who have sent their apologies.
- 3. Declarations of Interest ¹ and Requests for Dispensations**
To note any declarations of members' pecuniary and/or non-pecuniary/other interests pertaining to items on the following agenda, to note any dispensations granted in respect of business to be discussed and to consider any requests for dispensations.
- 4. Minutes**
To confirm as a true record, the minutes of the meeting of the Planning Sub-Committee held on 6th February 2019.
- 5. Public Participation**
To consider a resolution under Standing Orders 3d to 3h to suspend the meeting to hear comments from members of the public on items to be discussed on the agenda. (*Members of the public are entitled to speak for a maximum of three minutes*).
- 6. Items of URGENT business**
To discuss any item(s) of business which the Chairman has previously been informed at least 24 hours before the meeting and decides should be considered as a matter of urgency (*Councillors are reminded that no resolutions can be made under this agenda item*).
- 7. New Planning Applications and Development Control Matters**
To receive and comment on planning applications and other development control matters.

NOTES

1 - Council has a statutory legal duty under the Localism Act 2011 s2 and has adopted a code dealing with the conduct that is expected of members in order to promote high standards of conduct as required by the Act. Members' disclosable pecuniary interests are kept on a register available to view on the Councils website. Allegations about the conduct of a councillor may be made to the district council's monitoring officer. Diss Town Council has also adopted a dispensation policy.

The reports and enclosures referred to in this agenda are supplied to councillors only. They are available (unless marked confidential) for public inspection at the Council Offices during normal opening hours.

Please note that the Council Chamber is currently on the first floor of the Diss Youth & Community Centre. Anyone wishing to attend the meeting who will require access to this room by using the stair lift, should contact the Deputy / Town Clerk prior to the start of the meeting.

App. No.	Type	Applicant	Address	Proposal	Response
2019/0445	Householder	Mr Jamie Tennens	12 Lord Road, Diss, IP22 4HD	2-storey rear extension	
2019/0441 & 2019/0442 (Listed building)	Full	Mr Steve Lawrence	27 Mere Street, Diss, IP22 4AD	Proposed extension to create a larger ground floor retail space and 2 x two bedroom first floor flats.	
2019/0279		Mr J Lau	El Hanan, Stuston Road, Diss, IP22 4JB	Demolition of existing bungalow and garage. Erection of 2 No dwellings with integral garages, parking and turning areas.	

8. Item for noting

To note the Norwich Western Link update (copy details herewith).

9. Date of Next Meeting

To note that Planning meetings will precede scheduled committee dates at 6pm should applications require committee consideration.

COMMITTEE MEMBERSHIP:

Councillors: M. Crawford
M. Gibson
S. Olander (ex-officio)
J. Robertson
E. Taylor (Chair)
F. Wenman

FOR INFORMATION:

Town Clerk

Councillors:

S. Browne (ex-officio)
N. Howard
A. Kitchen

District Cllr Palmer

Diss Express

Deputy Town Clerk

C. Liggett
J. Mason
T. Wenman (ex-officio)

Diss Mercury

DISS TOWN COUNCIL MINUTES

Minutes of the meeting of the Planning Sub-Committee held in the Council Chamber in Diss Corn Hall on Wednesday 6th February 2019 at 6.30pm.

Present: Councillors M. Crawford
J. Mason
J. Robertson
E. Taylor (Chair)
T. Wenman

In attendance: Miss Sarah Richards (Town Clerk)
Sonya French (Deputy Town Clerk)
Councillor S Browne

PL1018/01 APOLOGIES

Apologies were received from Councillors Gibson, Olander & Mrs Wenman.

PL1018/02 NOMINATION OF SUBSTITUTE REPRESENTATIVES

Councillor Browne substituted for Councillor Mrs Wenman.

PL1018/03 DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

There were none.

PL1018/04 MINUTES OF THE LAST MEETING

It was

RESOLVED: that the minutes of the meeting of the Planning Sub-Committee held on Wednesday 16th January 2019 were a true record and were duly signed by the Chairman.

PL1018/05 PUBLIC PARTICIPATION

Members considered a resolution under Standing Orders 3 d., e., f., g. & h. to suspend the meeting to receive comments from members of the public on items to be discussed on the agenda. There were no members of the public in attendance.

PL1018/06 ITEMS OF URGENT BUSINESS

There were none.

PL1018/07 NEW PLANNING APPLICATIONS AND DEVELOPMENT CONTROL MATTERS

Members received and commented on planning applications and other development control matters.

App. No./ Type	Applicant/ Address	Proposal	Recommendation
2019/0163	Mr Joseph Read	22 Tradewinds, Hopper Way, Diss Business Park	RECOMMEND APPROVAL This application appears to be acceptable and is suitable for decision by Officers under delegated powers. Members requested adequate parking provision is considered for the numbers to be employed.

PL1018/08 DATE OF NEXT MEETING

Members noted that Planning meetings will precede scheduled committee dates at 6pm, unless otherwise stated, should applications require committee consideration.

Meeting closed at 6.53pm.

Councillor E. Taylor
COMMITTEE CHAIRMAN

Norwich Western Link - consultation analysis update

I wanted to provide an update on our analysis of the Norwich Western Link options consultation, which ran between November 2018 and January 2019 and sought people's opinions on four shortlisted route options for a new or improved road link between the A47 and the western end of Broadland Northway (formerly known as the NDR).

We're continuing to analyse the responses we've received through the consultation, particularly the letter and email responses and the 'free text' elements of the consultation survey, so we don't have a complete picture of the consultation responses as yet. We plan to publish the full results when we announce our preferred route, alongside all the other information which has informed our decision-making – the date is to be decided due to a change in the County Council's constitution (which will see us move from a committee system to a cabinet system later this spring).

However, because we know there is likely to be significant interest in the consultation results, we wanted to share some of the headline facts and figures with you at this point. These are:

The consultation website was viewed by 3,475 people and a total of 1,245 people came to 17 consultation events staffed by members of the Norwich Western Link project team. We received more than 1,900 responses in total, with 1,825 responding via the consultation survey available on the consultation website and 104 sending their responses by letter or email.

Initial analysis of the responses to the consultation survey suggests there is strong agreement among respondents that there is a need for a Norwich Western Link road, with Option D ranking as the most popular solution, Option C the second most popular and Option A the least popular.

As mentioned, there is still a lot of important information we need to consider which will help us identify a preferred route for the Norwich Western Link. The project team are continuing to work hard to gather and take account of all this information before any conclusions are made.

Thanks,

Kind regards

Sarah Richards
Town Clerk
Diss Town Council