

# DISS TOWN COUNCIL

## MINUTES

### DRAFT

Minutes of the meeting of the **Infrastructure Committee** held in the **Council Chamber** at **Diss Corn Hall** on **Wednesday 4<sup>th</sup> December 2024** at **7.17pm**.

Present: Members: A. Goulder, K. Murphy (Ex-officio), L. Sinfield, E. Taylor, J. Welch.  
In attendance: Alex Rolfe (Office Administrator)

#### INF1224/01 APOLOGIES

Apologies were received from Cllr Olander, Cllr Kiddie & Cllr Kitchen.

#### INF1224/02 NOMINATION OF SUBSTITUTE REPRESENTATIVES

There were none.

#### INF1224/03 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATIONS

There were none.

#### INF1224/04 MINUTES OF THE LAST MEETING

Members received the minutes of the Infrastructure Committee meeting held on Wednesday 25<sup>th</sup> September 2024. It was

**RESOLVED:** To approve the minutes of the meeting of the Infrastructure Committee held on Wednesday 25<sup>th</sup> September 2024 as a true record and signed by the Chair.

#### INF1224/05 PUBLIC PARTICIPATION

There were no members of the public in attendance.

#### INF1224/06 ITEMS OF URGENT BUSINESS

There were no items raised.

#### INF1224/07 STREETLIGHTING

a) Members reviewed the 2% streetlighting de-illumination consultation documents to provide feedback to Norfolk County Council. Members accepted the recommendation of the 2% reduction due to the minimal impact as only one industrial road is affected with five streetlights on. They would prefer to have reduced spending on lighting over other services, for example Adult Social Care.

**(Action: Clerk/Office Admin by 16.12.24)**

b) Members discussed the options for streetlighting put forward by Suffolk Streetlighting over the Christmas and New year period. It was proposed to allow the lights to turn off part way through the night as normal, the same as the previous year.

**(Action: Office Admin by 06.12.24)**

c) Members considered a new draft streetlighting policy. Members agreed the policy is very comprehensive. It was

**RESOLVED:** to adopt the new Streetlighting Policy.

**(Action: Office Admin by 05.03.25)**

#### INF1224/08 PLANTER PROJECT

Members received an update (report reference 40/2425) regarding a review of the planters in the town centre. Members agreed that the damaged planters need to be removed or replaced and that we should liaise with the sponsors of the planters to confirm their upkeep of them. Cllr Collins is leading the project and will be liaising with the Heritage Triangle Trust.

**(Action: Cllr Collins by 05.03.25)**

**INF1224/09      PROGRESS REPORT**

- a) Members noted an update on the Norwich Western Link project from Norfolk County Council.
- b) Members noted progress on decisions made at the last meeting. Members discussed the parking scheme around the Heritage Triangle and the implementation of adding yellow lines. Norfolk County Council will carry out works area by area.

It was noted that the ex-Cllr Waterman is still present on the progress report and needs removing.

**(Action: Office Admin – immediately)**

The Diss sign on the MUGA was discussed as it was felt that the current sign is not visible in its current design. It was suggested that the current sign be painted a brighter colour to make it more visible. It was raised that there would be extra electricity costs with lighting a sign on the Boardwalk.

**INF1224/10      MEMBER FORUM**

Members considered information or issues relevant to this committee from members for brief discussion, action or inclusion on a future agenda.

An update was provided on the Diss Youth Community Centre project and the results gathered so far from the initial surveys. The public consultations are creating other networking opportunities whilst being face to face with the community. Members discussed the dates of the upcoming consultations and the frequency of networking with the public.

Members agreed that the Infrastructure and Facilities Committees share a lot of common ground between agendas. It was suggested that they should be merged and considered by Full Council.

**(Action: Clerk / Town Mayor by 08.01.25)**

**INF1224/11      DATE OF NEXT MEETING**

Members noted that the next meeting of the Infrastructure Committee is scheduled for Wednesday 5<sup>th</sup> March 2025.

*Post meeting note – The next meeting will now take place on 29<sup>th</sup> January 2025 in its new merged format with the Facilities Committee.*

Meeting Closed at: 20:28

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Councillor Taylor  
VICE-CHAIR